
SANTIAM ELEMENTARY SCHOOL

"Educating today's students to become tomorrow's leaders"

2019



2020

STUDENT/PARENT HANDBOOK **2019/2020**

Santiam Canyon School District 129J
Santiam Elementary School
PO Box 198
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(503) 897-2368

Santiam Elementary School

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SANTIAM CANYON SCHOOL DISTRICT

STAND TOGETHER • FIND YOUR PATH • NEVER GIVE UP

Welcome to Santiam Elementary School – Home of the Tigers! We look forward to working with your child during the coming school year. The entire Santiam Elementary staff has worked hard to prepare an outstanding educational program for your child and has carefully designed this student handbook.

We believe the “Characteristics that Build Success” listed below will help each student experience success and positive self-esteem at school by learning the skills necessary to assume **responsibility** for their behaviors. Our goal is to provide a safe, orderly, and pleasant environment in which students can learn to make responsible choices.

The year will be filled with lots of activities, and in order to make our school run smoothly and be a great place to learn, certain rules must be followed. This handbook will provide information that will:

1. give students a clear understanding of school expectations.
2. give students a clear understanding of the consequences of their behaviors.
3. teach students the skills that are needed to make responsible choices.

Please read and discuss this handbook with your child. Then, sign and return the back page entitled “Parent/Student Acknowledgment Letter”. Familiarizing yourself and your child with these policies will help your child have a positive and productive year at Santiam Elementary.

We are proud of our school and our students, and look forward to working with you to make our school even better.

Have a great year!
Santiam Elementary Staff

SANTIAM ELEMENTARY STAFF

CERTIFIED STAFF

Margo Williams.....	Principal/Federal Programs
Jason Henry.....	Learning Resource
Jon Hart.....	Life Skills
Gianna Simon.....	Speech/Language
Jason Clark.....	Physical Education
Alisha Hansen.....	Behavior Specialist
Ken Allison.....	Counselor
Cindy McMahan.....	Title I
Steve Bennett.....	Teacher
Lisa Best.....	Teacher
Connie Brown.....	Teacher
Dan Cunderman.....	Teacher
Kristie Storm.....	Teacher
Stephanie Grenbemer.....	Teacher
Amber Jungwirth.....	Teacher
Sabrina Kent.....	Teacher
Jennifer Longfellow.....	Teacher
Terri Moberg.....	Teacher
Angela Moreno.....	Teacher
Abigail Darby.....	Teacher
Jennifer Jechart.....	Teacher
Jill Saari.....	Teacher

CLASSIFIED STAFF

Lindsay Sloan.....	Secretary / Registrar
Julie Pennick.....	Office Aide
Dunell Cole.....	Library
George Morriera.....	Custodian
Chris Meier.....	Custodian
Stephanie Budlong.....	Instructional Assistant
Cynthia Anderson.....	Instructional Assistant
Maureen Chastain.....	Instructional Assistant
Nancy Cole.....	Instructional Assistant
Jeanyne James.....	Instructional Assistant
Cathy Hoover.....	Instructional Assistant
Maria Martinez.....	Instructional Assistant
Stacey Nordmo.....	Instructional Assistant
Carla Ohrt.....	Instructional Assistant
Shannon Stearns.....	Instructional Assistant
Adrienne Ballard.....	Instructional Assistant
Shana Ward.....	Instructional Assistant
Jennifer Romero.....	Instructional Assistant
Laura Allen.....	Instructional Assistant
Norman Williams.....	Head Cook
Shelly Moberg.....	Cook's Assistant
Barbara Tuers.....	Cook's Assistant

Quick Reference- Important Parent Information

- School begins at 7:55am, kids are considered tardy after 8:00am, school day ends at 3:20pm. We are a 4 day a week school. Monday- Thursday, with the exception of a holiday on Monday we will attend class that Friday. Please reference our school calendar for details.
- School Messenger is our announcement system used to notify parents of special activities, school closures, and important updates. Please make sure you have a good email address on file and opt in to receive text alerts.
- Visitors **MUST** sign in & out (office) for every visit and wear a visitors/volunteer sticker while on school grounds.
- Please **DO NOT** park & leave your vehicle in the circular drive, use a parking space. The circle drive is for pick up and drop off only. Please keep moving.
- Santiam Elementary would like to have a minimum of 4 contacts per student listed on your paperwork in call priority order. This assures that if your child should be ill or have a medical emergency, we have numerous ways to get in touch with an approved adult. Please notify us of any address, phone number or contact changes as soon as they occur.
- Only approved student contacts designated by the parent are allowed to sign students in/out.
- If you, a family member or friend wish to volunteer in the classroom, have lunch in the cafeteria, or attend a field trip; you **MUST** complete a criminal background check. This form can be obtained at the Santiam Elementary office, please allow 1 week for processing once received. Once approved, they are good for 3 years.
- If your K- 6 child will be going somewhere besides home at the end of the day: please send a note with your child stating the child's full name, teachers name, destination address of where they will be going and the duration of the note. If something comes up in the middle of the day & you need to pick up your child either early or at the end of the day, please notify us no later than **2:00 pm**. You will need to come to the office and sign them out if you are picking them up early.
- Kindergarten children **MUST** have an approved adult at the bus stop or First Student will not leave them and they will be brought back to Santiam Elementary.
- If your child takes a medication/prescription or non-prescription (i.e.; inhalers, cough drops, aspirin, etc.) that needs to be given during school hours, the medication **MUST** be brought to school by a parent, in its original container and a medication form will need to be filled out. **Self medication is not allowed at Santiam Elementary.** At the end of the year all leftover medication will be disposed of if not picked up by a parent.
- All students are given a lunch account (and an ID number) and need to keep a sufficient amount of funds in that account at all times. Make checks payable to Santiam Canyon School District, placing your students ID number in the memo section and deliver to the office. Free & Reduced applications are available if you feel that you qualify.
- Please dress your child appropriately for the weather. Prior to the start of a school day, students play on the playground or in the gym daily. A properly labeled coat and weather appropriate shoes and clothing are essential at school. For safety purposes, on days when your child has PE they should wear closed toe shoes that are supportive and work well on the gym floor.

- If clothing items get lost at school or on the bus, chances are after a few days it will show up in Lost & Found. At the end of 1st quarter and 3rd quarter, unclaimed items are given to Goodwill or foster family programs in Salem, OR. Items will be displayed during conferences prior to donating.
- Finally, if you have any legal documents pertaining to guardianship, restraining orders or custody orders; please get us a current copy of these documents. Without this information, we have no legal grounds to deny pick-ups, visitation, etc.

GENERAL SCHOOL INFORMATION

DAILY SCHEDULE – This schedule is subject to change.

7:45 AM Students arrive at school

7:50 AM Students line up for Breakfast

7:55 AM Bell Rings- Students go to class

8:00 AM Students considered TARDY if arriving after this time

3:20 PM Dismissal

****2 Hour Delay Schedule**

9:45 AM Students arrive at school

9:50 AM Students line up for Breakfast

9:55 AM Bell Rings- Students go to class

10:00 AM Students considered TARDY if arriving after this time

3:20 PM Dismissal

LABELING STUDENTS CLOTHING AND MATERIALS

Children tend to leave personal items and garments (lunch boxes, backpacks, sweaters, jackets, gloves, T-shirts, hats, etc.) out at recess, in the cafeteria and gym. Labeling of your children's clothes and personal articles assist in their return.

LOST AND FOUND

Lost and found articles are taken to a special location and are also presented in the hallway at conference times. You can help this process **by marking all the articles your child brings to school**. We encourage you to check the lost and found area when you visit the school. **All unclaimed items are donated to a charity such as Goodwill or Oregon DHS for foster kids.**

LIBRARY

The library is open on a regularly scheduled basis and is supervised by the library aide. Library classes are held for all grade levels. They are held for the purpose of library instruction as well as for the enjoyment of the materials and books. There is no fine for overdue books, but lost or damaged books must be paid for. Santiam Elementary School's library collection is continuously updated and expanded. Books are chosen for either their educational or recreational value.

PARTIES/Volunteering/Field Trips

The classroom teacher sets up all parties with assistance from parent volunteers. All food served to students must be prepared commercially and in its original container. The regularly scheduled parties for Halloween, Christmas and Valentine's Day are held in the classrooms.

REPORT CARDS

Parents may expect four grade reports during the school year. The first and third are parent/teacher conferences held in November and April. The fourth report is a written evaluation of progress, unless the teacher or parent requests other conferences.

The conferences will be scheduled ahead of time, allowing you an opportunity to make necessary plans.

We encourage you to schedule conferences at any point you see a need during the year. Parents with students in grades 4-6 can get Internet access to student grades any time. Ask the office for your login. Our staff is eager to keep you informed of your child's progress. We will keep you informed by occasional notes, phone calls and through other announcements.

BUILDING SECURITY

To ensure that the building remains a safe and secure place for your child to attend school, the following procedures will be enforced. Your cooperation and understanding are greatly appreciated.

- All parents/visitors **MUST report to** the office every time they are on school property. Visitor stickers/badges will be issued and must be visible when worn to help students and staff recognize them as authorized guests. Volunteers may use their volunteer badge to identify themselves.
- Anyone on school property will be questioned if they do not have a visible visitor's sticker/badge.

We recognize that these procedures may cause some inconvenience, but the safety of the children is our main concern. We appreciate your compliance with these procedures. By signing in/out, the staff is also aware of your presence should there be a fire drill or actual fire. Without knowledge of your presence, we cannot guarantee your evacuation should there be an emergency.

In the event we have a lockdown or need to secure students for a period of time, parents are directed to stage for information at the Mill City Fire Hall. Our first job is to ensure the safety of our students, and in certain situations, parents will not be able to enter the building or take their student out. Information will be sent to the fire hall, freeing up space around our building for security purposes.

HEALTH APPRAISAL

Periodic health screening programs are held to identify students who may have remediable defects, which may affect educational performance. Current screening tests include vision, hearing, and dental. Parents will be notified if their child is identified as having a possible problem.

House Bill 2972 does require schools to Collect certification from students who are 7 years of age or younger and who are beginning an education program (new student) for the first time.

End of Day/Bus Procedure

If your K- 6 child will be going somewhere besides home at the end of the day: please send a note with your child stating the child's full name, teachers name, destination address of where they will be going and the duration of the note. If something comes up in the middle of the day & you need to pick up your child either early or at the end of the day, please notify us no later than **2:00 pm**. You will need to come to the office and sign them out if you are picking them up early.

Transportation

We contract our bus services through First Student and our daily bus routes are determined by them. If you have questions about routes or drivers please contact First Student at 541-327-9654. All students who live more than one mile from school may be offered free transportation to and from school

MEDICATION AT SCHOOL

Ideally, all medication should be given at home. However if a parent request that prescription or nonprescription medication be dispensed to a student by school personnel the following guidelines MUST be followed:

1. All written requests or consents for dispensation of medication shall be directed to the office.
2. The written request shall include either a completed medication permit or written instruction from the physician for the administration of the medication. Instructions must include the name of the student, name of the medication, route, dosage, frequency of administration, and any other special instructions. The prescription label will be considered to meet this requirement if it contains the information listed above.
3. Medication is to be submitted in the original container.
4. Medication is to be brought to the school by the parent and/or guardian.
5. It is the parent's responsibility to ensure that an adequate amount of medication is on hand at the school for the duration of the student's need to take medication.
6. It is the parent's responsibility to ensure that the school is informed in writing of any changes in medication instructions.
7. In the event a student refuses medication, an attempt will be made to notify the parent as soon as possible. No attempt will be made to administer medication to a student who refuses district administered medication.
8. Any error in administration of medication will be reported to the parent as soon as possible.
9. ***Non-prescription medication will be kept at school for two weeks. After two weeks parents MUST pick up the remaining medication or it will be disposed of. If you wish to continue medication after the two week period, you may complete new paperwork at the office for an additional two week

CAFETERIA

THIS DISTRICT HAS A NO CHARGE POLICY. PLEASE KEEP MONEY IN YOUR CHILD'S ACCOUNT!

Students are expected to:

1. Turn in lunch money to their teacher in the morning
2. Bring money in an envelope with the following information:
 - ⇒ Student's First and Last Name
 - ⇒ Student's account number
 - ⇒ Amount Enclosed
3. Pay for milk when they bring a sack lunch even if they're on the Free/Reduced Meal Program

Grade Level	Breakfast Price	Lunch Price
K-6	Free	\$2.40
7-12	\$1.20	\$2.80
Adult/Staff	\$1.50	\$3.15
Milk	\$0.40	\$0.40

Library and Textbooks

If a book is lost or damaged, payment toward a replacement will be requested from the parents.

ENCOURAGEMENT/RECOGNITION PROGRAMS

In order for children to assume responsibility, the following encouragers will be rewarded:

1. **Tiger Tickets**

For students caught doing the “right thing” in any environment “Tiger Tickets” tickets are given. Tickets can be traded in for prizes/privileges, which vary per teacher. Every classroom also does a Thursday ticket drawing for a prize from the office.

2. **Semester Bicycle Drawing**

TWO bicycles are given away during the year, one after each semester using “Tiger Tickets” for the drawing.

3. **Quarterly/Semester Zero Conduct Reward**

Kindergarten-3rd grade: Those students with no ‘major’ conduct reports for the quarter are eligible for a special field trip.

4th grade: No more than 1 Minor conduct report, No Major conduct reports, No more than 1 missing assignment, C grade or better.

5-6th grade: No conduct reports(minor or major), No missing assignments, C grade or better.

4. **Self-Manager Program K-3**

Students who consistently demonstrate safe, respectful, and responsible behavior in all settings may apply. A Self-manager badge allows certain special privileges – varies per classroom teacher

5. **Tiger of the Month**

Teacher chooses one student per month, award based on behavior, academic achievement, and/or improvement; varies per classroom teacher

6. **Box Tops**

Our school earns cash for BOX TOPS! We will be collecting them all year with the hope of reaching our yearly goal. If we do reach that goal, the entire student body will earn an ICE CREAM Party!

CLASSROOM RECOGNITION

Each classroom teacher has their own variety of “encouragers” that they use. For more information, contact your child’s classroom teacher.

Santiam Elementary School Rules and Behavioral Expectations

In order for students to know and understand the school expectations and assume responsibility, the following guidelines address the most common concerns for a positive and safe school environment. Everyone has the responsibility to create a safe environment where all people have the right to work, express ideas, develop their potential and be treated equally.

Area	Be Safe	Be Respectful	Be Responsible
Hallways, Stairs, Sidewalks, Doorways	<ul style="list-style-type: none"> keep hands, feet and objects to self walk facing forward stay to the right allow others to pass use each step 	<ul style="list-style-type: none"> use quiet voices follow adult directions use kind words and actions wait your turn hold the door open for the person behind you 	<ul style="list-style-type: none"> walk quietly take care of all school and person property ask permission to leave any area clean up after yourself stay on sidewalks and in walking areas
Cafeteria	<ul style="list-style-type: none"> hold trays with both hands walk at all times sit properly 	<ul style="list-style-type: none"> use inside voices at all times wait your turn be respectful to cafeteria staff 	<ul style="list-style-type: none"> clean up your space report messes to adult
Playground	<ul style="list-style-type: none"> use equipment properly what's on the ground stays on the ground remain within play area 	<ul style="list-style-type: none"> be considerate of others be fair share with others 	<ul style="list-style-type: none"> ask permission if you need to leave play by the rules line up quickly and quietly when the whistle blows put equipment away
Bathroom	<ul style="list-style-type: none"> keep water in the sink use bathroom correctly 	<ul style="list-style-type: none"> give people privacy use quiet voices inform adults of vandalism or concerns put used towels in garbage can 	<ul style="list-style-type: none"> flush toilet/urinal after use go to and from the bathroom quickly wash your hands with soap
Library	<ul style="list-style-type: none"> walk at all times keep hands, feet and objects to self stay within boundaries push in your chair 	<ul style="list-style-type: none"> listen for directions use quiet voices keep library neat and orderly respect all items on display 	<ul style="list-style-type: none"> take care of books ask permission to leave area return materials on time
Computer Lab	<ul style="list-style-type: none"> be aware of cords push in your chair 	<ul style="list-style-type: none"> use equipment properly keep hands on your own computer 	<ul style="list-style-type: none"> wait for instructions inform adult when machines don't work no food or drink clean up your area
Arrival and Dismissal Time	<ul style="list-style-type: none"> walk at all times stay within boundaries keep away from entrances to the building 	<ul style="list-style-type: none"> be polite to others keep hands, feet, and objects to oneself follow adult directions wait your turn 	<ul style="list-style-type: none"> sign in and out at the office when arriving late or leaving early go directly where you need to be after school

Dress Code

The following types of clothing and accessories will not be permitted at school and/or school sponsored activities

- clothing or material which represent or advertise tobacco, alcohol, or any controlled substances. This includes slang names and pictures.
- - clothing or items which contain inappropriate racial, sexual or gender messages.
- have a double meaning which may be considered offensive.
- - depict weapons or could be used as a weapon. No chains or spikes (including wallet, key, security and dog chains).
- are provocative. No bare midriffs, exposing tops, during the regular school day. Shirts must be worn in the building. Undergarments should not be readily seen when standing or sitting. Holes in clothes that show undergarments or private areas are not permissible. Tops with loose armholes must have appropriate covering underneath.
- No hoods on during direct instruction time.
- No showing of underwear
- dress or grooming which threatens safety, is immodest, or is disruptive to the educational process or performance of others will not be allowed.
- Clothing or materials which contain inappropriate language.
- - promote or identify gang or possible gang affiliation. What is considered "gang related" changes over time and all items cannot be listed. New gang identifiers will no doubt continue to emerge.
- and/or deemed inappropriate by administration.

*Individual clubs, teams, or groups may have additional requirements.

The Santiam Canyon School District respects the individuality of students and allows expression of this through clothing and student voice. Just as with our words, we also want students to remain appropriate and supportive of our positive learning environment.

Abuse Reporting

By law, any staff member who has reasonable cause or reasonable suspicion to believe that any child under 18 years of age with whom he/she has come in contact has suffered abuse or neglect, or that any adult with whom he/she is in contact has abused a child, shall immediately orally report or cause an oral report to be made to the Department of Human Services (DHS) or local law enforcement agency. The building principal is also to be immediately informed.

Oregon law recognized these types of abuse:

1. Physical;
2. Neglect;
3. Mental injury
4. Threat of harm;
5. Sexual abuse and sexual exploitation.

Any student, who believes that they have been subject to any of these types of abuse, is encouraged to contact any staff member.

Electronic Devices/Cell Phones

At the elementary school permission from the administration/staff must be given for any cell phone use. If students need to call home during class time, they must get permission from the teacher and be sent to the office to call home from our district phones. Any cell phone brought to school needs to be off and away during school hours, from 8am-3:20pm.

Consequences: 1. The first offense, the cell phone/device is taken away and it will be returned at the end of the day. It may be kept overnight if the violation occurs after the lunch break. 2. The second offense, a parent/student meeting with administration will be scheduled to have the phone returned. 3. Additional offenses may include other consequences.

Administration may check the phone for evidence of ownership, cheating and/or inappropriate pictures of others. If any inappropriate items are found, the device will be turned over to the proper authorities. Other consequences may result under the extra-curricular policies. Students refusing to turn over their device to staff member, after being requested to do so for a violation of school rules, is a serious offense and will be treated as a major defiance and subject to disciplinary action as stated under discipline ladder.

DISCIPLINE

The classroom teacher is responsible for classroom management and establishes the rules of conduct in the classroom. However, staff members may have other steps that apply to their settings. Individual plans may be used for students with special needs. Consequences for discipline referrals will be the discretion of the principal and/or classroom teacher.

Major problem areas that interfere with the education of students will result in direct administrative involvement:

Harassment or Intimidation	Defiance
Illegal substances	Vandalism
Fighting	Stealing
Weapons	Cheating
Violation of closed campus policy	
Unsupervised buying, selling or gambling	

Complaints District Personnel

A student or parent who has a complaint concerning a classroom/teacher issue should first bring the matter to the appropriate teacher. If the outcome is not satisfactory, a conference with the principal can be requested within (5) five calendar days following the conference with the teacher. If the outcome of this conference is not satisfactory, the student or parent may file a written, signed complaint with the superintendent within (15) fifteen calendar days who will investigate the complaint and render a decision. If the complainant is dissatisfied with the decision of the superintendent, he/she may appeal to the Board in care of the superintendent within (10) ten calendar days following receipt of the superintendent's decision. The superintendent will provide the complainant with necessary Board appeal procedures. Board decisions are final.

Attendance

Guidelines:

A poor attendance pattern is one of the prime factors associated with student failure and frustration with the school experience. The purpose of regulations is to insure punctual, regular school attendance and to help students develop habits of responsibility for success now and in their adult careers.

Responsibilities:

For maximum learning to occur, each student must have the instruction, supervision, and experiences provided in the classroom. Regular attendance is essential for a good education and is considered a reasonable responsibility of students and parents.

When a student needs to stay home from school because of illness or an emergency, it is the responsibility of the parents to telephone the school and notify the attendance clerk as early in the morning as possible and send a written note for verification.

Excused Absences:

1. Personal illness, medical, dental or eye doctor appointment
2. Family illness, death, or emergency necessitating the student's absence
3. Planned absence

Unexcused Absences:

1. Absence without a written note from a parent within two days of an absence
2. Truancy
3. Leaving school during the school day without checking out
4. Errands, shopping, working, over sleeping missing the bus or a hair appointment

Tardies

Being on time is important and an expectation in the world of work and needs to be practiced while still in school. When a student is tardy he/she often misses instruction and/or interrupts the class. Students tardy to class within the first 14 minutes will receive a Tardy. Students who arrive later than 15 minutes late will be marked Very Late Tardy (VLT).

At the bell, the student should be in the classroom ready and prepared to learn. Students will use before school, lunch, and after school time, plus passing time to conduct school business. Students waiting to begin doing school business until the end of passing time may receive a tardy. Teachers do have the option of handling tardiness prior to referring them to the administration.

Under Oregon Law ORS 339.020 it is the responsibility of the parent or guardian of any child between the ages of seven and eighteen years of age who has not completed the 12th grade to send such child and to maintain such child in regular attendance at a full time school during the entire school year.

Irregular attendance is defined under ORS 399.065 as eight unexcused one-half day absences in any four week period. At the high school level, any student who is absent for six days during a grading period must meet with the attendance officer to discuss solutions to his/her attendance problem. State law requires that irregular attendance be reported to the Linn County attendance officer.

Any parent who fails to send a student to school within three (3) days of notification by the district that their student is not complying with compulsory attendance requirements may be issued a citation by

the district for the student's failure to attend school. Violation is a Class C violation of law and is punishable by a court imposed fine up to \$500, as provided by ORS 339.925.

The district will notify the parent in writing as outlined in District School Board Policy.

Irregular attendance may impact a student's participation in special activities, i.e., parties, field trips, dances, etc. If a student's attendance pattern is so erratic that the student is not benefiting from the educational program, that student may be offered an alternative education plan or recommended for expulsion.

Photos/Video Exclusion

Santiam Canyon School District often takes photos or video of school activities or events in which students are featured. These photos or videotapes are frequently used as promotional items for the school district. Parents – if you do not want your child photographed or videotaped while at school, please send a written notice to your child's school office as soon as possible after registering your child. **If there is no written notice on file, the school will assume it has the right to photograph or videotape your child.**

Santiam Elementary Title IA Schoolwide Program



450 SW Evergreen Street
PO Box 198
Mill City, OR 97360
503-897-2368

What is Title IA?

- A federally funded program created by the Elementary and Secondary Education Act (ESEA).
- A program for schools with a high percentage of socioeconomically disadvantaged students.
- A supplemental program intended to help ensure that all students meet rigorous state academic standards.

What is a Title IA Schoolwide Program?

- A program that provides additional academic support and learning opportunities for all students.
- A process that allows the school to use Title IA funds to serve all students at the school.
- A structure that uses Title I funds to provide supplemental learning opportunities to all children so that all students can meet the Common Core math and reading standards.
- A system that works with other federal, state and local resources to help all students meet the states challenging standards.

Did you know that...

You influence your child's education more than any teacher or school.

Your positive involvement can improvement your child's achievement!

By taking an active role, you'll show your child:

- How important he or she is to you.
- How important education is to you.
- That you and the school are a team.



Strive to:

- Let your child see you read newspapers, magazines or books.
- Visit your public library together. Help your child pick out books to read just for fun.
- Limit TV time and computer games to 1 or 2 hours a day.

Parent Involvement Pays Off

Decades of research show that when parents are involved in their children's education, students have:

- **Higher grades, test scores and graduation rates.**
- **Better school attendance.**
- **Increased motivation and better self-esteem.**
- **Lower rates of suspension.**
- **Decreased drug and alcohol use.**
- **Fewer instances of violent behavior.**
- **A greater chance of going on to college and or other secondary education.**

Parent Involvement Opportunities at Santiam Elementary

- Attend Parent Teacher Conferences
- Attend School Programs
- Volunteering
- Parent Teacher Organization (PTO)

2019-2020 Schoolwide Goals

1. Provide academic support to all students.

Academic student achievement goals that support all students, require commitment and coordination from all stakeholders. The process requires that teachers and paraprofessionals work together to provide supplemental support within the classroom, so all students can achieve high academic standards.

Staff will provide focused math instruction:

- by implementing with fidelity the math CCSS in grades K-6.
- with the rigor and relevance that the math CCSS requires in grades K-6.

- through the EngageNY Math curriculum modules.
- Provide IXL and math block interventions

Staff will provide focused English Language Arts (ELA) instruction:

- by implementing with fidelity the ELA CCSS in grades K-6.
- with the rigor and relevance that the ELA CCSS requires in grades K-6.
- through the EngageNY ELA curriculum modules.
- with the newly purchased ELA curriculum for grades K-6.
- Build in intervention blocks and small group reading blocks into the schedule.
- Use a tiered approach to intervention.

2. Provide differentiated instruction to all students.

Staff will provide differentiated instruction by:

- adapting curriculum and/or content as needed.
- utilizing digital tools (Newly purchased iPads for each classroom teacher and a portable iPad lab).
- Chromebook and iPad 2:1 all classrooms
- accessing online resources (EngageNY,)to create personalized learning opportunities to meet the diverse needs of all students.

3. Acquire reliable interim and formative assessments for grades K-6.

Staff will investigate new and existing, interim and formative assessments by evaluating the assessments for:

- alignment to CCSS.
- the ability to provide reliable data.
- a strong continuum from grade level to grade level.
- use in math and ELA
- Professional Development with instructional coach OFAST

ADA Access Information PUBLIC NOTICE Americans with Disabilities Act (ADA)

Santiam Canyon School District is committed to achieving full compliance with the Americans with Disabilities Act. Santiam Canyon School District DOES NOT:

- Deny the benefits of District programs, services and activities to qualified individuals with a disability on the basis of a disability.
- Discriminate on the basis of disability in access to or provision of programs, services, activities of the District, or application for employment or employment to qualified individuals with disabilities.
- Provide separate, unequal or different programs, services or activities, unless the separate or different programs are necessary to ensure that the benefits and services are equally effective.

Santiam Canyon School District operates its programs so that, when viewed in their entirety, they are readily accessible to or usable by individuals with disabilities.

Santiam Canyon School District welcomes those with disabilities to participate fully in the programs, services and activities offered to students, parents, guardians and members of the public. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in any program, service or activity offered to you; contact the district ADA Coordinator at least 48 hours before the scheduled event so that we may make every reasonable effort to accommodate you.

[Government Code Section 54953.2; Americans with Disabilities Act of 1990, Section 202 (42 U.S.C. Section 12132).]

In accordance with Section 35.106 of the Americans with Disabilities Act, all participants, applicants, organizations and interested individuals are advised and noticed that the ADA Coordinator for the District is:

Todd Miller

Superintendent Santiam Canyon School District
150 SW Evergreen St.
Mill City, OR 97360
Phone: (503) 897-2321
todd.miller@santiam.k12.or.us

Santiam Canyon School District does not discriminate on the basis of race, religion, color, national origin, disability, marital status, sexual orientation, sex or age in providing or access to benefits of education services, activities and programs in accordance with Title VI, Title VII, Title IX and other civil rights or discrimination issue; Section 504 of the Rehabilitation Act of 1973, as amended; and the American with Disabilities Act.

The following has been designated to coordinate compliance with these legal requirements and may be contacted at the Santiam Canyon School District office for additional information and/or compliance issues:

Title II Coordinator, Title IX Coordinator and Section 504 Coordinator: Director of Special Programs,

Santiam Canyon School District

Santiam Elementary

Title IA Parental Involvement School-Parent-Student Compact

School Responsibilities:

- Create a welcoming and positive learning environment for student and parents.
- Involve parents in the planning, review, and improvement of the school's parental involvement policy and the Santiam Elementary Title IA Schoolwide Plan.
- Hold an annual meeting to inform parents of the school's participation in a Title IA program; provide parent involvement training and/or activities. These meetings will be held based on input from parents, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Santiam Elementary Title IA schoolwide programs, and encourage them to attend.
- Frequently assess students and provide ongoing feedback to parents, in formats easy to understand and at reasonable intervals, on how the student is progressing academically.
- Provide opportunities for parents to participate in decisions about the education of their children.
- Classroom teacher will give each parent an individual student report about the performance of their child on the state assessment in math, reading, and writing and science as applicable.
- Ensure that all certified and classified Title IA staff are highly qualified.

Parent and Family Responsibilities:

- Make sure that my child is on time and strives for 100 percent attendance, and contact the school if my child is absent.
- Establish a time and place for homework with my child to get it handed in the next day.
- Monitor the amount of television my child watches and ensure that my child gets enough sleep each night.
- Attend conferences and Title IA schoolwide activities, look at school-work, and call the school as needed to monitor my child's progress.
- Check with my child daily for information sent home from school, read it and respond, if necessary.
- Participate, as appropriate, in decisions relating to my child's education. If possible, be a member of the parent advisory committee, or Title IA Santiam Elementary School Schoolwide Planning Team.
- Read at least four times a week with my child, outside of school time. (minutes per day or week to be determined by student's teacher.)

Student Responsibilities:

- Come to school each day ready to learn and do my best!
- Do my homework every day and ask for help when I need it/
- Read every day outside of school time. (minutes per day to be determined by student's teacher)
- Give my parents (or adult who is responsible for me) all papers and information sent home with me from the school.
- Complete my class work/homework and ask for help when I don't understand.

Teacher Date

Parent/Guardian Date

Student Date

Santiam Elementary

PARENT/STUDENT ACKNOWLEDGMENT LETTER

We have read the Santiam Elementary Handbook with our child and understand the basic rules and expectations of the school. We will support the rules of being “Safe – Respectful – Responsible”.

Student Signature _____

Parent/Guardian Signature _____

Date: _____

Please sign and return this page to the school this week and keep the other sections for your reference

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