

SANTIAM CANYON SCHOOL DISTRICT 129J

REGULAR BOARD MEETING

Santiam Canyon School District Office

June 12, 2024, 5:30 pm

Santiam Elementary

The Board of Directors of the Santiam Canyon School District 129J, Linn and Marion counties, met with Todd Miller, in attendance were Angie Fencl, Elizabeth Reeser, Lynda Harrington.

- 1.0 Call to Order and Pledge of Allegiance: Angie Fencl called the board meeting to order at 5:31 pm and led the Pledge of Allegiance.
- 2.0 Approval and/or Changes to the Agenda: Move 6.22 Appoint School Board Member, up to after consent agenda.
- 3.0 Public Comment/Audience Inquires: None
- 4.0 Oral Reports:
 - 4.1 Allison Galvin, Oregon Charter Academy - Allison Galvin shared that enrollment continues to grow. The “intent to return” is going great, and provides a sense of stability. The ORCA Board approved the charter agreement at their May meeting. Our summer programs include credit recovery for high school, a 8th to 9th grade bridge (summer camp/high school prep) which we hope to facilitate the transition into high school. We’ve finished all of our end of year events. Graduation was the best yet, we had about 30-40 MORE kids show up more than we had anticipated. All in all, we had 856 people show up to participate and celebrate our graduates. There’s truly a sense of community and it feels incredible to have staff and students so involved in building this culture. This year we have almost doubled, the attendance of kids attending field trips. This year we averaged 17.8 kids per field trip event, and the kids really got a lot out of these in person events.
 - 4.2 Blane Lazar, Jr./Sr. High School Principal - Blane shared that enrollment declined by two students. He shared that Megan Lindsey-Merklin was the first teacher he has acknowledged this year in the “Employee Focus”. Megan does so much on campus and the kids really love her. He shared that the “Wolverine Highlights” include graduation, senior band performance, senior slideshow, Val/Sal speech and lots of positive feedback. It was awesome! State testing is complete and grading is in process. Blane referred to the list of 16 activities that have taken place since the last board meeting. Boy’s baseball 11-15 record, Girls softball 21-4 and League Champions, Track, Averie Peterson was 1st in state in the 800m (by seconds), 1st in state in Triple Jump and 2nd in state in 1500m.
 - 4.3 Corrine McGinnis, Santiam Elementary Principal - In addition to her written report, Corrine shared that today was field day for the Elementary, and it included 16 fun events. They have wrapped up all the reward parties and will have the “Step Up” assembly tomorrow, which will also include the annual tiger ticket drawing which will involve a lucky student to draw the winning ticket for a new bike. We have two students who have 100% attendance, they will be receiving Kindle Fire tablets as their reward. Our science adoption committee have chosen TWIG, they appreciated the curriculum as well as the hands on kits that are included. The 4th & 5th grade teachers have chosen Young Citizens for the social studies curriculum. OSAS testing showed students at proficiency of: 34% ELA, 33% Math, and 33% Science. We are considering a new tool to assess “risk”, and gives us an idea of where kids are struggling. We are considering dropping Easy CBM for a new tool called Renaissance Star. We have been noticing that if you pull the scores, students show growth in reading, but their writing scores are falling. We also see this in the math assessment with the writing skills failing. We are hoping that changing diagnostic tools will give us an opportunity to identify risk in students in reading, writing & math skills. Corrine shared that DESA is a tool that teachers utilize to track trends in behavior, and emotional learning in their students. This year the tool showed 71 students have command over their behavior and emotional wellbeing, 154 are typical, and only 19 have a higher need. With regard to attendance, of the 254 school days, 164 students are above 90% in attendance, 51 are between 85-90% and 39 students fall under 85%.
 - 4.4 Todd Miller, Superintendent – Todd shared that staff luncheon is starting at noon tomorrow and invited Board Members to attend. He shared that the district hired Skyline Video to create a promo/marketing tool to promote our school and potentially influence potential applicants in our recruitment staffing efforts. The crew walked around campus, interviewed staff and filmed many school activities, they also came back to film graduation. The crew filming were impressed with our small school and all that our district offered. The District Office construction is moving along, and we should be moving in sometime this summer. We are still looking to hire a Science, Life Skills and Elementary teacher.

- 4.5 Yvonne Hanna, Business Manager - shared the April Financial Statements. Lynda asked questions regarding the ORCA contract and specifically if it's negotiated every year. Todd answered explaining that the seven year contract that will be approved tonight sets the rates for the length of the contract.

5.0 Consent Agenda:

- 5.1 Minutes of the May 8, 2024 Regular Board Meeting
5.2 May Expenditures Report

Angie Fencl made a motion to accept the consent agenda, Lynda Harrington seconded; the motion passed 3-0.

6.0 Action Items:

- 5.3 Appoint School Board Member; Angie Fencl made a motion to appoint Josh Childress as a school board member, Lynda Harrington seconded; the motion passed 3-0.
- 5.4 Approve ORCA Charter Agreement; Lynda Harrington Angie Fencl made a motion to approve the ORCA Charter Agreement, seconded; the motion passed 3-0.
- 5.5 Resolution 23.24.04, Resolution Adopting a Supplemental Budget for Fiscal Year 2023-2024; Angie Fencl made a motion to adopt the Supplemental Budget for Fiscal Year 2023-2024, Lynda Harrington seconded; the motion passed 3-0.
- 5.6 Resolution 22.23.05, Resolution Imposing the Tax Rate and Categorizing Taxes for Fiscal Year 2024-2025; Angie Fencl made a motion to impose the tax rate and categorize taxes for the Fiscal Year 2024-2025, Lynda Harrington seconded; the motion passed 3-0.
- 5.7 Resolution 23.24.06, Resolution Adopting the Budget and Making Appropriations for Fiscal Year 2024-2025; Angie Fencl made a motion to adopt the Budget and Make Appropriations for Fiscal Year 2024-2025, Lynda Harrington seconded; the motion passed 3-0.
- 5.8 Resolution 23.24.07, Resolution to Designate Certain Funds of the District as Committed for Reporting Purposes Under GASB54, "Fund Balance Reporting and Governmental Fund Type Definitions"; Angie Fencl made a motion to Designate Certain Funds of the District as Committed for Reporting Purposes Under GASB54, "Fund Balance Reporting and Governmental Fund Type Definitions" Lynda Harrington seconded, the motion passed 3-0.
- 5.9 Authorize Superintendent, Business Manager/Deputy Clerk, Administrative Secretary and Business/Office Clerk to Make Payments
- 5.10 Authorize Superintendent to Sign for Federal and State Programs
- 5.11 Appoint Superintendent as Executive Officer and Budget Officer
- 5.12 Designate Pauly Rogers and Co., PC as 2024-25 Auditors
- 5.13 Designate The Canyon Weekly as the Official Newspaper for Publications of Legal Notices
- 5.14 Designate Depositors for School Funds: US National Bank (Mill City) and Local Government Investment Pool (State)
- 5.15 Designate Garrett, Hemann, Robertson, P.C. as Legal Counsel
- 5.16 Designate Insurance Provider & Agent of Record - PACE Property Casualty (Provider) and Wilson-Heirgood Associates (Agent) for Property Casualty Coverage, and SAIF (Provider) and Wilson Heirgood Associates, (Agent), for Worker's Compensation Coverage.
- 5.17 Designate the Board as Local Contract Review Board

Angie Fencl made a motion to authorize, approve and designate the items listed in 6.7 through 6.15, Lynda Harrington seconded; the motion passed 3-0.

- 5.18 Accept Resignation of Jeanyne James, SES IA; Angie Fencl made a motion to accept the resignation of Jeanyne James, Lynda Harrington seconded, the motion passed 3-0.
- 5.19 Approve the Recommendation to Hire Kristen Jones, SJSHS Language Arts Teacher, Angie Fencl made a motion to approve the hire of Kristen Jones, Lynda Harrington seconded, the motion passed 3-0.
- 5.20 Adopt and Approve the Purchase of Twig Education Science Curriculum K-5
- 5.21 Adopt and Approve the Purchase of Elevate Science Curriculum 6-8
- 5.22 Adopt and Approve the Purchase of Nystrom Young Citizens Social Studies Curriculum 4-5

Angie Fencl made a motion to approve the adoption of the curriculum listed in 6.18, 6.19 and 6.20, Lynda Harrington seconded; the motion passed 3-0.

- 5.23 Approve the Purchase of Kubota Utility Vehicle; Lynda Harrington made a motion to approve the purchase of the Kubota Utility Vehicle, Angie Fencl seconded, the motion passed 3-0.
- 5.24 Approve Contractor to Replace the Carpet in SES Classrooms; Lynda Harrington made a motion to approve hiring Western Interiors as the contractor to replace the carpet in the SES classrooms, Angie Fencl seconded, the motion passed 3-0.

7.0 Information Items:

5.25 Employee Assistance Program (EAP)

5.26 First Reading of Policy

5.26.1 AC – Nondiscrimination

5.26.2 CBG – Evaluation of the Superintendent

5.26.3 CCG – Licensed Evaluation – Administrators

5.26.4 DJC – Bidding Requirements

5.26.5 DJC-AR – Exemptions from Competitive Bidding and Special Procurements

5.26.6 IGBAF – Special Education – Individualized Education Program (IEP)

5.26.7 IGBAG – Special Education – Procedural Safeguards

Angie Fencl adjourned the regular meeting to go into Executive Session at 6:47 pm

8.0 Executive Session:

5.27(ORS 192.660(2)(i), To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing.

Angie Fencl brought regular meeting back to order at 7:18 pm

Angie Fencl made a motion to approve the Superintendent's evaluation, Elizabeth Reeser seconded; the motion passed 3-0.

9.0 Next Regular Meeting Date: August 14, 2024 at 6:00 p.m. at Santiam Elementary.

10.0 Motion to Adjourn:

Angie Fencl moved to adjourn, Elizabeth Reeser seconded; the motion passed 3-0. Meeting adjourned at 7:19 pm.

Board Chairman

Board Secretary